

FY26-FY28 CTE Expansion Grant Program Q & A

COMMBUYS BID#: BD-26-1036-EDU01-EDU01-120376

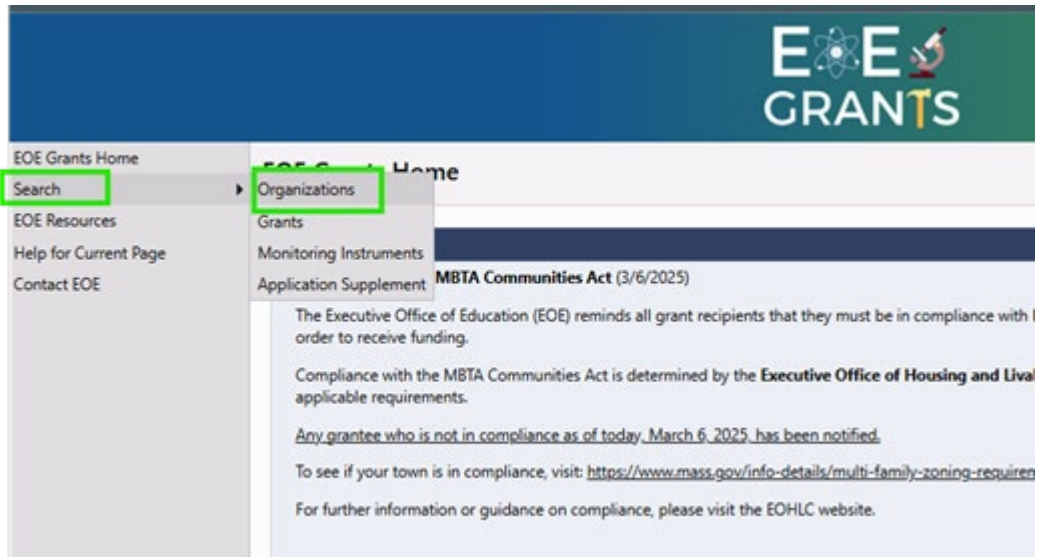
Updated October 7, 2025

1. What is the link for the EOE site?

a) <https://masseoe.egrantsmanagement.com>

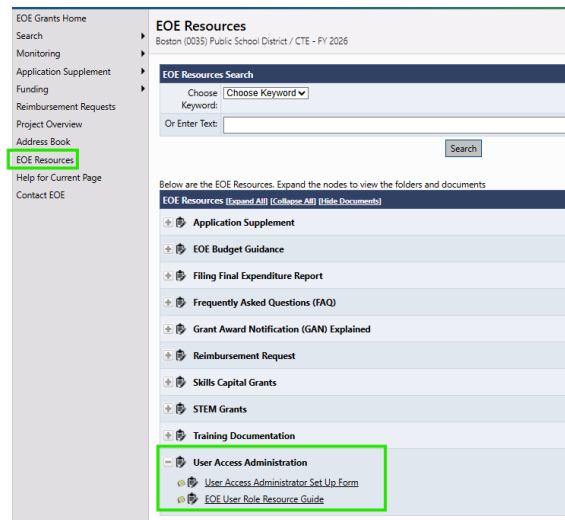
2. How can I determine if my organization or school has an established account?

a) Grantees can check (without a login) to see if their organization is set up by selecting **Search -> Organizations**. Please ensure that you update the Org Type to locate your organization.



3. My organization is **not** listed. How do I get us set up?

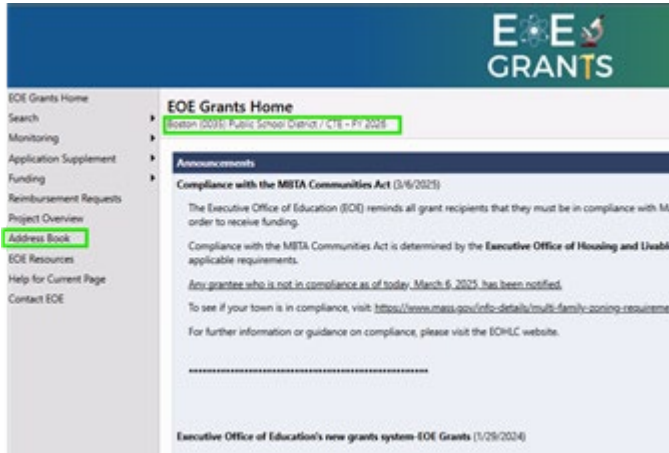
4. Select **EOE Resources -> User Access Administration**. You can view the instructions and form here. The form must be completed and submitted to EOEGrants@mass.gov for setup. Please note that this form must be completed by your Superintendent/Business Manager, President, Executive Director, or CFO.



5. My organization is listed. Now what do I do?

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a) Once you have selected your organization (name at the top of the page), go to Address Book:

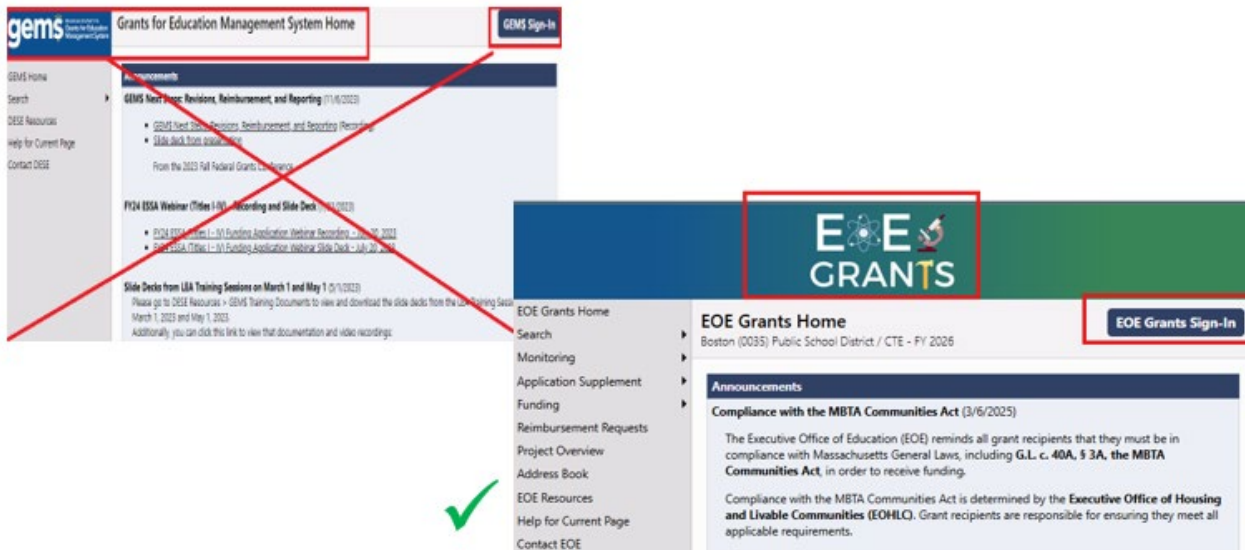


Your User Access Administrator (UAA) will be listed. Please contact your UAA to be assigned the proper role. The User Access Administrator (UAA) will maintain and assign all roles within your organization in the EOE Grants System (EOE Grants). *This role cannot submit any grant or application supplements without being assigned a role.*

If all UAAs listed are no longer with the organization, please see #3 to submit a change.

6. I am unable to locate the Application Supplement/Grant Application. I logged in, but I cannot find it.

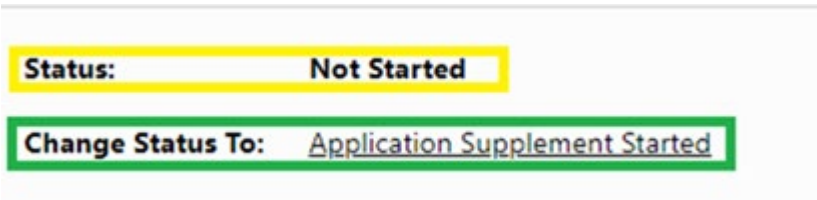
a) Please ensure you are in the EOE Grants system and not the GEM\$ system.



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7. I am unable to start my application.

- a) Ensure you have the correct role assigned to complete the Application Supplement or Grant Application
- b) Once you have the correct role, to change the status of the application, you must click on Application/Grant Started



The screenshot shows a user interface for managing application status. At the top, there is a yellow-bordered box containing the text "Status: Not Started". Below this, there is a green-bordered box containing the text "Change Status To: Application Supplement Started".

8. I do not remember my password. How can I get in?

- a) You can select 'Forgot Password', and a link will be sent to reset your password for the EOE Grants system.



The screenshot shows the "EOE Grants Sign-In" form. It has a dark blue header with the text "Sign-In". Below the header, there are two input fields: "Email Address:" and "Password:". To the right of the "Password:" field, there is a link that says "Forgot your password?". At the bottom right of the form, there is a "Submit" button.

9. What is the 5-Year Master Agreement?

- a) Can be found under Application Supplement – FY2025. It is to confirm or be set up as an MA vendor to receive funds. The 5-Year Master Agreement are documents that will be used to confirm what is on file, but it will not be reviewed or approved unless you are awarded funds. This will take some time to gather, so feel free to start now. Please download all the templates provided. Do not use outdated forms, as they will be returned for correction.
10. I have tried accessing the EOE Grant Management System multiple times today, and the site seems to time out. I have tried various browsers and devices. Should I be using a URL that is different from the following? Or is this a known outage?
- a) There is no outage on the website at this time. Please log out and clear your cache and cookies.

Compliance with the MBTA Communities Act (3/6/2025)

The Executive Office of Education (EOE) reminds all grant recipients that they must be in compliance with Massachusetts General Laws, including **G.L. c. 40A, § 3A, the MBTA Communities Act**, in order to receive funding.

Compliance with the MBTA Communities Act is determined by the **Executive Office of Housing and Livable Communities (EOHLC)**. Grant recipients are responsible for ensuring they meet all applicable requirements.

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Any grantee who is not in compliance as of today, March 6, 2025, has been notified.

To see if your town is in compliance, visit: <https://www.mass.gov/info-details/multi-family-zoning-requirement-for-mbta-communities#complying-with-section-3a>

For further information or guidance on compliance, please visit the EOHLC website.

Programmatic applicant questions

1. Are indirect costs allowed on this grant?

There is no indirect allowed.

2. Can applicants apply for programs that have not started? Recently approved?

Eligible applications include programs that are already running and programs currently in the DESE approval process that have a start date of next school year 2026.

3. How much of the total grant can be used for capital equipment and installation?

The CTE Expansion Grant supports the purchase of capital equipment and installation. There is no maximum percentage for capital equipment but installation and construction combined are capped at 70% total.

Per RFP: Goals of Funding: The objective of this funding is to support quality hands-on instruction by providing resources for facility capacity expansion and modernization.

4. How can we provide the admission waitlist documented by DESE? Is there a contact to get this information? Where to add to the application?

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An applicant doesn't need to provide Chapter 74 waitlist data as DESE has provided EOE the publicly available admission information. If the applicant has any "waitlist" data related to state funded adult training industry credentials it maybe include information in the application narrative.

Per RFP "Preference will be given to applications that document that funding will support building instructional capacity to reduce the admission waitlist documented by DESE."

**Add the waitlist data to Section D: Builds on Proven Programs (10 points):*

5. **Is the \$250,000 start up costs PER PROGRAM?**

No, the \$250,000 start-up costs are total for the entire grant. Not per program.

6. **Can the program start be delayed, and for the first 1.5 years of the grant, be focused on infrastructure improvements, with a launch of programs to begin in 2027-2028.**

The program start date should be in the 2025/2026 2026/2027 school years. However, strong applications with a 2027 start date will be considered.

7. **Will the CTE Expansion grant be offered again in 2026?**

Only the current CTE Expansion Grant cycle has been approved. No future rounds are planned or approved at this time.

8. **In the grant application, Section B, question #4- The way the question reads is awkward. I am hoping you can clarify it for me. I understand we need letters of support that need to be uploaded, but I want to make sure the letters include everything they are supposed to have.**

Identify your current and anticipated employer partners' roles and activities related to the program(s) the facility expansion and new equipment are supporting.

Attach at least two current letters of support from employer partners that identify the sustainable role(s) they will provide to support the program.

If an employer is providing in-kind or cash support, please request that the employer include the information in the letter.

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9. In Section C, question #6 asks us to upload projected outcomes using a template found in the RFP. If we are writing a grant that includes more than 1 program, should we upload 1 chart for each program? I am assuming that multiple documents can be uploaded.
- a) You can add up to 3 CTE programs. You can either add more tabs to the 1 excel file or use the one tab to list all the program outcomes.*